



# Wyoming Department of Education

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## MEMORANDUM NO. 2011-121

**TO:** School District Superintendents  
Title III Directors  
Principals

**FROM:** Robin Holbrook, Educational Program Consultant  
Standards and Learning Team

**DATE:** September 12, 2011

**SUBJECT:** **World Class Instructional Design and Assessment (WIDA) Trainings**  
W-APT (WIDA ACCESS Placement Test)  
WIDA ELD Standards

### TIME SENSITIVE

The Wyoming Department of Education is providing optional professional development opportunities for English Language (EL) teachers, administrators, general education teachers, Title III District Coordinators, and other personnel who work with students of limited English proficiency. These trainings are facilitated by WIDA and will train on the following topics:

W-APT (WIDA-ACCESS Placement Test)	WIDA ELD Standards (WIDA English Language Development)
Thursday, September 22, 2011 9:00am – 11:00am	Wednesday, September 21 1:00pm – 3:00pm
Wednesday, October 5, 2011 1:00pm – 3:00pm	Tuesday, October 4 9:00am – 11:00am

**Registration Information:** *Participants should choose one date per training.*

To register for the session and access connection instructions, click on the link below (or copy/paste it into your web browser address bar) prior to the session start time:  
[http://www.uwex.edu/ics/wlwreg/wlw\\_dept\\_list.cfm?class=W&cat=CTR](http://www.uwex.edu/ics/wlwreg/wlw_dept_list.cfm?class=W&cat=CTR)

See attachment for detailed instructions.

If you have further questions, please contact Robin Holbrook at [robin.holbrook@wyo.gov](mailto:robin.holbrook@wyo.gov) or (307) 777-5217.

Attachment

## Wyoming Professional Development Webinars

### WiDA ELD Standards

Wednesday, September 21	1:00 PM – 3:00 PM Mountain Time
Tuesday, October 4	9:00 AM – 11:00 PM Mountain Time

### W-APT Administration

Thursday, September 22	9:00 AM – 11:00 PM Mountain Time
Wednesday, October 5	1:00 PM – 3:00 PM Mountain Time

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1. Click the session **Date** you wish to register for to begin the registration process.
2. Create an account with the Wisline Web system. Select **Click here to sign up for an account**. Complete the online form and select **Sign up**.
3. Once your account is successfully added, select **Register for your program**.
4. List any additional attendees who will be joining from your site and select **Register for this event**.
5. You will receive a confirmation page and email with information on how to access the webinar. A reminder email will be sent a few days prior to each live webinar.

The number of “virtual seats” for each webinar is limited to the first 75 registered participants. Participants are encouraged to gather in one room and project the trainings onto a larger screen. This way, many participants can be counted as one “seat”.

If you are unable to participate in the live web-conference, it will be archived and available for review. The archive will be posted at: <http://wida.us/ProfessionalDev/workshops/>

### Technology Requirements

Review the hardware/software requirements and perform the [browser check](#), which can be accessed here *PRIOR* to attending the web-conference (copy and paste into browser):

[http://office.microsoft.com/en-us/live-meeting/microsoft-office-live-meeting-2007-system-requirements-HA101791918.aspx#\\_Toc278802163](http://office.microsoft.com/en-us/live-meeting/microsoft-office-live-meeting-2007-system-requirements-HA101791918.aspx#_Toc278802163)

In some cases, you may need to consult your local Information Technology staff for assistance.

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